



## *Friends of Fourfields PTFA*

### *Mini Meeting*

*16<sup>th</sup> November 2017 3.00pm*

**Present;** Sara Truslove, Anna Despicht, Vikki Allen, Siobhan Burns, Katie Brooks, Sam Greenslade and Miss Grooby (teacher).

**Apologies:** Claire Collet, Mandy Wright, Annabel Cooper, Liz Thorpe, Hayley Carr, Kat Withnall, Helen Stewart, Michaela Hooper.

The main reason for the meeting was to discuss the movie night on Tuesday 28<sup>th</sup> November.

1. Miss Grooby confirmed that Mrs Done had suggested that the reception children don't attend this time as it will be too much for them, she is going to do a movie afternoon for them instead.
2. Helpers are needed for both

KS1 - 3-5pm Miss Grooby, Vicki, Sara, Sam – Helpers to arrive 2.45pm

KS2 – 6-8pm Miss Grooby, Katie, Anna, Siobhan, Sam – Helpers to arrive 5.45pm

Mrs Gray will be in the school also, other members to confirm with Sam with what if any they can help with asap please.

3. KS2 will eat upon arrival and whilst watching the film.
4. Shopping – Bread Finger Rolls, Sausages, Ketchup, Cup Drinks, individual bags of Popcorn, napkins. Vicki will bring her hostess trolley and Sam and Vicki to check freezers to see what sausages we have left.

### **Any other Business;**

#### **Christmas Fete Friday 8<sup>th</sup> December – Stalls:**

Santas Grotto – Mrs Trolley to see if we can get chocolate donated

Cake Stall – All to make/provide if possible

Raffle – Prizes urgently required – All to chase local companies, cinema, swimming pool, vouchers etc.

Tombola

Guess the weight of the cake – Mandy to make if still ok?

Tinsel Pull – Katie to sort

Snowball find – Sam to sort

Sock Game

Lollipop Game – Katie?

Art Stall – Children

Teddy Tombola - Sam speak to Kat

Nails and Face Painting – Mrs Archer, Mrs Fountain, Mrs Collett – Miss Grooby to ask

Paid for stall from Daltons mum

Paid for stall from Helens friend?

Refreshments

Helpers required to set up from 1pm ish and help on stalls. Please let Sam know what you can do asap.

### **Christmas Disco Thursday 14<sup>th</sup> December**

Katie to purchase tuck shop etc and prizes

Miss Grooby to ask if we can sell glow sticks

**Date of Next Meeting:** Tuesday 28<sup>th</sup> November during the movie night just to discuss Christmas fete details.